

Contract/Project:

2023-24 Walkway Snow Removal Services Contract – Request for Proposal (RFP) #2023-YXT-WSR
Northwest Regional Airport, Terrace-Kitimat

Site Visit:

An optional site visit will take place on Thursday, September 14, 2023, at 1:00 pm in the Airport Terminal Building. Meet at the Airport Boardroom Room #123. Please RSVP to bcorreia@yxt.ca.

Tender Scoring Process:

The tenders will be scored as follows:

- 30 points for response time
- 30 points for price
- 30 points for demonstrated ability to do the work
- 10 points for communication during the RFP process

Note: Any reference must be provided with the package in writing on company letterhead.

Instructions:

RFP #2023-YXT-WSR – Sealed RFP Stipulated Price Forms and RFP Specification Form must be received no later than Tuesday, September 26, 2023, at 2:00 pm (local).

Completed RFP Stipulated Price Form must be sent to:

Terrace-Kitimat Airport Society
103 – 4401 Bristol Road
Terrace, B.C. V8G 0E9
Attention: Brandie Correia, Manager of Airport Terminal Services

RFP Stipulated Price & Specification Form can be submitted via email to bcorreia@yxt.ca. A signed paper copy must be received within two (2) business days.

From (Bidder):

company name

street address or postal box number

city/town, province, and postal code

To (Owner):

Terrace-Kitimat Airport Society
103 – 4401 Bristol Road
Terrace, B.C. V8G 0E9

We, the undersigned, having examined the Request for Proposal documents for the above-named project, including Addendum (list addendum by number here: _____), hereby offer to perform the work in accordance with the RFP #2023YXT-WSR documents, for the stipulated (base bid) price of:

\$ _____ in Canadian dollars, excluding Value Added (G.S.T.) Tax.
amount in figures

We, the undersigned, declare that:

- a) we agree to perform our RFP #2023-YXT-WSR work within the completion times as set out below:
 - **Duration:** November 15, 2023 to March 31, 2024
 - **Activity:** Walkway Snow Removal Services as stipulated in:
Appendix A – Walkway Snow Removal Specifications & General Conditions
Appendix B – Walkway Snow Removal General Work Description and Priorities
- b) we have arrived at this bid without collusion with any competitor
- c) this bid is open to acceptance for a period of 15 days from the date of bid closing.

Hourly Rate for snow events prior to or after the contract dates:

Regular Rate:

\$ _____
in Canadian dollars, excluding Value Added (G.S.T.) Tax.

Signatures:

Signed and submitted by:

company name

name and title of authorized signing officer

signature of authorized signing officer

name of witness

signature of witness

Dated this _____ day of _____, 2023.

Note: Affix corporate seal, if applicable.