



# Northwest Regional Airport Terrace-Kitimat

<b>Job Posting:</b>	<b>2024-001</b>
<b>CUPE Local 2012-02 Union Representative:</b>	Heather Corkum
<b>Airport Management Representative:</b>	Carman Hendry
<b>Notes:</b>	<p>Job will be posted internally in CSB lunchroom beginning March 22, 2024. This job will also be posted externally.</p> <p>Submit a letter of interest and recent resume in person to the Manager of Operations at 4515 Bristol Road before April 4, 2024, at 12:00pm. A copy can also be submitted to <a href="mailto:careers@yxt.ca">careers@yxt.ca</a>.</p>
<b>JOB DESCRIPTION:</b>	
<b>Location:</b>	Northwest Regional Airport, Terrace-Kitimat
<b>Job title:</b>	<b>Airport Maintenance and Equipment Operator Permanent Full Time</b>
<b>Pay Level:</b>	AOS Operations
<b>Reports to:</b>	Supervisor of Operations, Maintenance & Security
<p>The <b>Airport Maintenance and Equipment Operator</b> position performs a variety of activities required for the operational, winter and structural maintenance of airport grounds, surfaces and buildings. When required, the position leads an operations team to accomplish the required tasks (i.e. winter chargehand).</p> <p>In the event of an emergency, perform emergency response duties to minimize damage to life and property. Providing effective fire suppression activities in the event of an aircraft crash, aircraft fire or other emergency on airport property or surrounding area. Providing first aid as required.</p> <p><b>Job Duties:</b> <i>Below is an outline of the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.</i></p> <ul style="list-style-type: none"><li>▪ General grounds maintenance, including grass cutting</li><li>▪ General maintenance duties on asphalt, concrete pavement, airport grounds</li><li>▪ Maintenance of airport buildings and structures</li><li>▪ Maintenance of the water and sewer systems</li><li>▪ Installation and maintenance of fences and signage</li><li>▪ Monitoring, analyzing and reporting aircraft movement surface conditions</li><li>▪ Operating a variety of hand and power tools and equipment related to activities</li><li>▪ Operating heavy, light and small equipment, including routine maintenance as required</li><li>▪ Assisting with work in other operational areas as required with repairs that do not require specialized training or journeyman proficiency</li><li>▪ Performing duties and abiding by requirements outlined in the various airport programs</li></ul>	



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- Emergency intervention duties
- Observes safe work methods, uses safety equipment and secures worksites from safety hazards as necessary
- Attends scheduled safety and operations meetings
- Responds to questions and complaints from the public
- Maintains basic records of work performed
- Ability to lead the operations team to accomplish required tasks
- Keeps current on changes and common practice within the industry

**Effort – Physical**

The incumbent must work at heights or on ladders without signs of acrophobia and in confined spaces and smoke-filled areas without signs of claustrophobia. The incumbent must work in close proximity to active runways and aircraft maneuvering areas. AOS activities are carried out regardless of weather or working conditions (within required safety standards)

Requires heavy lifting and prolonged physical activity, possibly in heavy protective clothing, most often in non-air-conditioned environments, outdoors in all weather. The work requires a high level of cardiovascular & physical fitness and dexterity.

**Qualifications:**

Applicant must:

- have a minimum of Grade 12 education;
- possess a valid class 3 Driver’s License with air skills (or the ability to acquire this on your own, within 3 months of employment) or an equivalent level of experience;
- possess basic computer skills;
- a proven ability to work proficiently unsupervised; and
- be self- motivated.

**Experience:**

- heavy equipment experience
- snow removal experience
- basic building maintenance experience

**Assets:**

- Computer proficiency in Microsoft Suite, especially word and excel.
- Crew leadership experience and crew training experience would be an asset.

**Hours of Work:**

Hours up to 40 hours per week. Hours of work are scheduled between 00:00 and 24:00. (subject to flight times and regulations).

**Wage rate:**

Per Appendix A, Collective Agreement

**Closing date for receipt of applications:**

Internal Closing Date April 4, 2024 at 12:00pm