

Annex "C-1A"

CATSA Cleaning Instructions and Restrictions

Sanitizing Instructions and Restrictions, including for the disposal of all waste generated during the sanitizing process.

Approved list of sanitization products:

- a. Isopropyl alcohol 70 %
- b. ZEP RTU Aviation
- c. Oxivir Plus (Canada)
- d. Oxivir TB (Canada)
- e. Oxivir TB Wipes
- f. Sani-Sanitol
- g. Biosque Botanical Disinfectant Solution

Only alcohol (e.g., isopropyl) of seventy (70) percentage or higher shall be used to clean areas (table surfaces) surrounding Explosive Trace Detectors ("ETDs") and, in the event that the cleaning supplies set-off an ETD, substitute cleaning supplies shall be sourced and proposed to CATSA. The ETDs themselves shall not be cleaned.

General Sanitizing Instructions:

- Each item (applicable to the airport(s) listed below should be sanitized with each visit to a checkpoint, unless instructed.
- "Sanitize" means to clear the area of dirt and debris, and then use a clean, non-abrasive cloth dampened with a CATSA-approved disinfectant to wipe the surface(s) as described by the Description of Service below.
- New cleaning products must be pre-approved by CATSA and will be subjected to testing to ensure they are safe to use with CATSA's screening equipment.
- Never spray or apply any liquid directly onto screening equipment as it could damage electrical systems and components.
- Focus on areas commonly touched or in close proximity to screening officers and passengers.
- Sanitization duties are broken into two categories. These categories may be updated as a result of the evolution and use of sanitization technologies:
 - Primary Sanitization: Takes place daily unless CATSA indicates otherwise.
 - Secondary Sanitization: Takes place as prescribed. Expected to be less frequent and may take place overnight or during quiet times at larger sites.

The main checkpoint areas that require sanitizing include:

- Pre-Board Screening (PBS)
 - Hold-Baggage Screening (HBS)
-

Unclassified

Item	Equipment	Description of Service	Restrictions	Typical Sanitization Category
1.	Metal Tables	i. Sanitize all table surfaces and legs (including private search area tables)		Primary
2.	Roller Tables	i. Sanitize all surfaces that are commonly touched. ii. Sanitize rollers leading into and away from the X-ray.		Primary
3.	Plexiglas & Metal X-Ray Shrouds	i. Sanitize the external Plexiglas and metal surfaces		Primary
4.	Walk-Through Metal Detectors (“ WTMD ”)	i. Sanitize WTMD sides (inside and outside) to a reasonable height.		Primary
5.	X-Ray Machines	<u>Sanitize X-Ray Machines:</u> i. Ensure that the X-ray system is shut down during cleaning. ii. Sanitize all external surfaces, including operator keyboards and touch screens. iii. Sanitize the X-ray recheck monitors located at the search area. iv. Remove dust from all surfaces of the X-Ray and from all surfaces of the monitors, using a damp, non-abrasive cloth and an approved disinfectant solution.		Secondary

Unclassified

Item	Equipment	Description of Service	Restrictions	Typical Sanitization Category
7.	ALL Divestiture Bins / FBS divest bowls	i. Sanitize all interior and exterior surfaces, including handles		Primary
8.	HHMD	i. Sanitize handle.	- Handles only	Primary
9.	SITT Clocks and associated RAIC Reader, if applicable.	i. Sanitize all surfaces.	- Do not spray directly, wipe with cloth and approved cleaning solution only.	Primary
10.	Hand sanitizer dispensers	i. Sanitize all surfaces.		Primary
11.	CATSA Canes	i. Sanitize all surfaces.		Primary
12.	Courtesy Chairs (walk-through metal detector)	i. Sanitize all surfaces.		Primary
13.	Chairs (temperature screening area)	i. Sanitize all surfaces.		Primary
14.	Stanchion tops	i. Sanitize all surfaces.		Primary

Unclassified

Item	Equipment	Description of Service	Restrictions	Typical Sanitization Category
15.	CATSA LAG table (where applicable)	i. Sanitize all surfaces.		Primary
18.A	HBS Oversize	i. <u>Sanitize</u> countertop ii. Workstations: sanitize all work surfaces and furnishings (tabletops, arms of chairs, etc.)		Primary
18.B	HBS Oversize	i. Ensure that the X-ray system is shut down during cleaning. ii. Clean with a non-abrasive cloth dampened with an approved disinfectant solution all external surfaces, including operator keyboards and touch screens. iii. Clean with a non-abrasive cloth dampened with an approved disinfectant solution the X-ray recheck monitors located at the search area. iv. Remove dust from all surfaces of the X-Ray and from all surfaces of the monitors, using a damp, non-abrasive cloth and an approved disinfectant solution		Secondary

