

Contract/Project:

2022-23 Janitorial Services Contract – Request for Proposal (RFP) #TKAS-JAN-01-2022
Northwest Regional Airport, Terrace-Kitimat

Site Visit:

An optional (but recommended) site visit will take place on Tuesday, April 12, 2022 at 10:00am in the Airport Terminal Building. Meet at the Airport Boardroom Room #123.

Tender Scoring Process:

The tenders will be scored as follows:

- 30 points for response time
- 30 points for price
- 30 points for demonstrated ability to do the work
- 10 points for communication during RFP process

Instructions:

RFP # TKAS-JAN-01-2022 – Sealed RFP Stipulated Price Forms and RFP Specification Form must be received no later than Wednesday, April 20, 2022 at 12:00pm (local).

Completed RFP Stipulated Price Form must be sent to:

Terrace-Kitimat Airport Society
103 – 4401 Bristol Road
Terrace, B.C. V8G 0E9
Attention: Sonya Gill, Manager of Airport Operations

RFP Stipulated Price & Specification Form can be submitted via email to sgill@yxt.ca. A signed paper copy must be received within two (2) business days.

From (Bidder):

company name

street address or postal box number

city/town, province, and postal code

To (Owner):

Terrace-Kitimat Airport Society
103 – 4401 Bristol Road
Terrace, B.C. V8G 0E9

We, the undersigned, having examined the Request for Proposal documents for the above-named project, including Addenda (list addenda by number here: _____), hereby offer to perform the work in accordance with the RFP # TKAS-JAN-01-2022 documents, for the stipulated (base bid) price of: \$ _____ in Canadian dollars,

excluding Value Added (G.S.T.) Tax.
amount in figures

We, the undersigned, declare that:

- a) we agree to perform our RFP # TKAS-JAN-01-2022 work within the completion times as set out below:
- **Duration:** May 1, 2022 to April 30, 2023
 - **Activity:** Janitorial Services as stipulated in:
 - Appendix A - Janitorial Specification & General Conditions – ATB, CSB & ASB
 - Appendix B - Janitorial Quality Standards
 - Appendix C - Service Schedule – ATB, CSB & ASB
- b) we have arrived at this bid without collusion with any competitor
- c) this bid is open to acceptance for a period of 30 days from the date of bid closing.

Signatures:

Signed and submitted by:

company name

name and title of authorized signing officer

signature of authorized signing officer

name of witness

signature of witness

Dated this _____ day of _____, 2022.

Note: Affix corporate seal, if applicable.