



Northwest Regional Airport Terrace-Kitimat

JOB POSTING

2025-003

CUPE Local 2012-02 Union Representative Heather Corkum

NWRA Management Representative Carman Hendry

This job will be posted internally in the CSB lunchroom beginning April 17, 2025. This job will also be posted externally.

Submit a letter of interest and a recent resume in person to the Manager of Operations at 4515 Bristol Road before May 8, 2025, at 12:00 pm. A copy can also be submitted to careers@yxt.ca.

Job Title: Labourer
Location: Northwest Regional Airport, Terrace-Kitimat
Reports to: Supervisor of Operations, Maintenance & Security
Pay Level: Labourer
Collective Agreement Appendix A
Pay Level 1 - \$28.02/hr

The **Labourer** performs various activities required for the operational, winter and structural maintenance of airport grounds and surfaces, buildings and water and sewer systems.

Job Duties:

Below is an outline of the job's primary duties and requirements, which is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.

- Responsible for the upkeep of all green areas around the airport grounds, including mowing grass, trimming hedges, weeding, and maintaining flowers and shrubs.
- Performing general maintenance duties on asphalt and concrete pavement.
- Ensuring the outdoor areas such as walkways, parking lots, and the areas around the terminals are clean and free of debris. This may involve sweeping, raking, and garbage removal.
- Operating light tools and machinery like lawnmowers, leaf blowers, tool cats, skid steer, and other landscaping equipment, including routine maintenance, lubrication, and fueling.
- Clearing snow and ice from walkways, roadways, and emergency exits to ensure safe passage for passengers and staff.
- Assisting with minor repairs and maintenance tasks around the airport property, such as repairing fences, walls, toilets, urinals, and signage.
- Assisting with repairs in operational areas (trades), as directed.
- Attends scheduled safety and operations meetings.
- Responding to questions and complaints from the public.
- Airport parking lot enforcement, issuing tickets, attending court if required.
- Performing emergency intervention duties, as required.
- Adhering to all airport safety and security regulations.
- Monitoring and managing safety around all airport areas.
- Observes safe work methods, using safety equipment and securing worksites from safety hazards as necessary.
- Maintaining essential records of work performed.



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- Performing duties and abiding by the requirements outlined in the various airport programs, such as but not limited to:
 - NWRA Airport Safety Program;
 - NWRA Safety Management Systems (SMS);
 - NWRA Wildlife Management Plan;
 - NWRA Foreign Object Debris (FOD) Plan;
 - NWRA Winter Maintenance Plan;
 - NWRA Apron Management Plan;
 - NWRA Reduced Visibility Operation Plan (RVOP);
 - NWRA Airside Vehicle Operation Program (AVOP); and the
 - NWRA Airport Security Program (ASP).

Qualifications:

- Requires strong communication skills, both verbal and written in English, are required.
- Valid Class 5 or 7 Driver's License.
- Basic computer skills and experience with the Microsoft Office Suite.

Physical Requirements:

- This role requires the ability to work in various weather conditions. Activities are carried out regardless of weather or working conditions, within required safety standards.
- This role demands good physical health, including lifting, bending, and extensive walking.

Experience:

- Experience in snow removal operations.
- Experience in grounds maintenance.
- Experience in building maintenance, including preventive and structural tasks.

Hours of Work:

- Up to 40 hours per week.
- Hours of work are scheduled between 00:00 and 24:00, seven days a week, subject to flight times and regulations.